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ROYAL GOVERNMENT OF BHUTAN  
ROYAL CIVIL SERVICE COMMISSION



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RCSC/HRD-A7.2/2019/3022

January 15, 2019

**Teacher Training Course under MONBUKAGAKUSHO( MEXT), 2019**

The Royal Civil Service Commission (RCSC) is pleased to announce the availability of scholarship for Teacher Training Course under MONBUKAGAKUSHO( MEXT) for 2019 as follows:

**1. Scholarship details:**

- Course level: Certificate
- Duration: From October 2019 (tentatively for a period of one year)
- Slot: Up to 10 (subject to performance in the written test and interview)

**2. Scholarship covers:**

- Allowance of 143,000 yen per month (In case the recipient conducts research in a designated region, 2,000 or 3,000 yen per month will be added. The monetary amount each year may be subject to change due to budgetary reasons);
- Accommodation (to be managed from the allowance). However, Residence halls are provided by some universities. But due to the limited number of rooms, some of these facilities may be unavailable. Those who are unable to find accommodation in the aforementioned facilities may live in regular dormitories of the university or in private boarding houses/apartments.
- Airfare (to and fro);
- Tuition and other fees (Fees for the entrance examination, matriculation and tuition at universities will be paid by the Japanese Government);

**3. Eligibility Criteria:**

- Applicants must be teachers (civil servants only) who teach from Primary to Secondary Schools (from Class PP to 12) and must have served five years as of October 1, 2019;
- Must not have Masters Degree;
- Applicants must be medically fit as per the medical form attached underneath;
- Applicants, in principle must be born on or after April 2, 1984;
- Civil Servants (only teachers) must fulfill the long term training eligibility criteria prescribed as per BCSR 2018

**4. Application Procedure:**

- Applications should be submitted to RCSC through Ministry of Education latest by February 14, 2019 with the following documents:
  - Two sets of application form ([Click Here](#)):1 original & 1 copy with photo attached;
  - Placement Preference Application Form ([Click Here](#)): 1 original and 1 copy-



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Please select the preferred universities from among the universities listed in the “Course Guide of Teacher Training Program” available at the Japanese missions and fill in the university names and course codes in the Placement Preference Application (the applicants are recommended to choose English medium course);

- Certified grade transcript for each academic year from last university attended: 1 original & 1 copy;
- The diploma from last university attended: 1 original & 1 copy;
- Medical certificate ([Click Here](#)): 1 original & 1 copy; and
- Certificate of Employment issued by the present employer (i.e Ministry of Education) (1 original & 1 copy);
- Recommendation Letter ([Click Here](#))
- Proof of Japanese Language Ability: 1 original & 1 copy
- Interested applicant must submit the above documents to HRDD, RCSC after routing through respective agency within the given deadline.
- Agency and the candidate should ensure eligibility and relevance of the course and submit duly signed checklist ([Click Here](#))
- Agencies should ensure NoC can be provided to candidates who get selected for the scholarship. If Agencies cannot provide NoC, they should not forward the application documents to the HRDD, RCSC
- Once shortlisted candidates are announced, respective agencies shall seek approval from HRC and inform RCSC on the decision.

#### 5. Deadlines related to scholarship

Particulars	Deadline
Scholarship submission to HRDD, RCSC ( <i>should be routed through respective agencies</i> )	February 14 b, 2019
Announcement of Shortlisted candidates ( <i>tentative</i> )	February 22, 2019
Interview ( <i>tentative</i> )	March 3-6, 2019
Post Selection documents submission	Within 5 working days from the date of announcement of the interview result



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## 6. Post Selection Procedure:

Candidates who get through after the selection interview should note that the scholarship is not confirmed until the Universities in Japan accepts your admission. Therefore, the status of the scholarship shall remain as recommended until Universities in Japan confirm admission and the recommended candidates should refrain from opting for other scholarships until confirmation on the acceptance/non-acceptance of the admission is received from the Universities. The recommended candidates are required to submit the Scholarship Acceptance form ([Click Here](#)).

## 7. General information

- Only those candidates who are committed to this scholarship or not planning for other scholarship in 2019 should apply. If the candidate withdraws after getting selected, he/she shall be liable for HR action;
- Confirmation of scholarship and date of commencement of course shall depend on candidate fulfilling the admission criteria laid down by the respective universities for securing admission. Therefore, the candidates are advised not to make major changes to their home/office life (such as handing over of work, moving out of their house etc) until the confirmation of scholarship/admission is received from RCSC;
- Nominations received without the endorsement of the agency and with incomplete documents will not be accepted for the purpose of short listing.
- Agency should ensure that relevance of the course and only eligible candidates fulfilling requirements are forwarded to HRDD, RCSC on or before the deadline. In the event any discrepancies are found after the selection, respective agency shall be held accountable.
- The scholarship application should be routed through the applicant's agency with the complete sets of documents.
- For future career progression to Specialist position, Master course should be aligned to Super Structure.
- Read the application guidelines carefully before applying for the scholarship. ([Click Here](#)).

For any clarification or information, please contact Sangay Yeshe and Dorji at 322491/322954/322956 (Ext. 231/223) during office hours or you can also email at [syeshi@rcsc.gov.bt](mailto:syeshi@rcsc.gov.bt).

(Dechen Eadon)

Offtg. Chief HR Officer, HRDD