

## (Land Registration Form)

**Government Procurement and Property Management Division**  
**Ministry of Finance**

I. **General Information:**

Agency Name:

Property Type: \_\_\_\_\_ Acquisition Type: \_\_\_\_\_

Function of the Property: \_\_\_\_\_  
.....**Financial Information**

- Date of Procurement: \_\_\_\_\_
- Purchase Order Date: \_\_\_\_\_
- Purchase Order No: \_\_\_\_\_

**Technical Information**

Dzongkhag : \_\_\_\_\_ Geog: \_\_\_\_\_ Location: \_\_\_\_\_

Thram No: \_\_\_\_\_ Plot No: \_\_\_\_\_ Area(Acre) \_\_\_\_\_

Land Type: \_\_\_\_\_ Acquisition Cost (Nu.) \_\_\_\_\_

REMARKS: \_\_\_\_\_

(Prepared by)

Signature/Date:

Name &amp; Designation:

Government Procurement and Property Management Division

*Instructions to Annexure I – Land Registration Form*

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|--------------------------------|--|
| 1. Agency Name                 | : Ministries, Autonomous bodies and Judiciaries (Eg. MoF)      |
| 2. Property type               | : Land   |
| 3. Acquisition type            | : Purchase/Gift/Donation (if any)                              |
| 4. Description of the property | : Brief particulars of the Asset                               |
| 5. Function of the property    | : Office use (any other purpose served by the particular item) |
| 6. Purchase Order No           | : Supply Order No. Eg. (FM/DNP/GP-32/2017-18/111)              |
| 7. Source of Funding           | : RGoB/if any other sources                                    |
| 8. Land Type                   | : Chu-Zhing/Kam-Zhing/Use Right Certificate                    |
| 9. Area                        | : Area/Decimal   |