

ANNEXURE II

(Building Registration Form)

Government Procurement and Property Management Division
Ministry of Finance

I. **General Information:**

Agency Name:

Property Type: _____ Acquisition Type: _____

Function of the Property: _____

Financial Information

Date of Procurement: _____ Purchase Order Date: _____

Purchase Order No: _____ Source of Funding: _____

Technical Information

Dzongkhag: _____ Geog: _____ Location: _____

Thram No: _____ Plot No: _____ Area (Acre/Decimal): _____

Year of Construction: _____ Year of Completion: _____

DESCRIPTION

Compound Fencing

- Building Type: _____ Has Compound Fencing: Tick: Yes OR No
- No. of Story: _____ Length of Fencing(Meter): _____
- Foundation: _____ Breadth of Fence(Meter): _____
- Partition Wall _____ Compound Fencing Volume: _____
- Roofing: _____ Fencing Type: _____
- Flooring: _____ Year of Construction: _____
- Ceiling: _____ Base Cost (Nu.) _____
- Ceiling Height (Meter): _____
- Plinth Area (Sq. Meter): _____
- Cost of building (Nu.): _____
- Installation: _____

REMARKS: _____

(Prepared by)

Signature/Date :

Name/Designation:

Government Procurement and Property Management Division

Instructions to Annexure II – Building registration form.

1. Agency Name : Ministries, Autonomous bodies and Judiciaries (Eg. MoF)
2. Property type : Building
3. Acquisition type : Rental/Lease (if any)
4. Description of the property : Brief particulars of the Asset
5. Function of the property : Institutional/Office use
6. Purchase Order No : Example – (FM/DNP/GP-32/2017-18/111)
7. Building Type : Permanent/Semi-Permanent/Temporary Dwelling
8. Foundation : Reinforcement Cement Concert/ Random Rubble Masonry/Any other
9. Super Structure : Brick wall with Cement Plaster/Stone wall with Cement Plaster/
Hollow Bricks with Cement Plaster/ Erka wall/Any other
10. Partition Wall : Plywood/Commercial ply board or (if any other)
11. Roofing : CGI sheet TATA or JINDAL brand (if any other)
12. Flooring : Cement or wooden Planks (if any other)
13. Ceiling : Plywood/commercial ply board (if any other)
14. Ceiling Height (meters) : Height of the Ceiling
15. Plinth Area (Sq. meters) : Measurement of the room
16. Estimate Cost Building : Estimate cost of the building during plan
17. Base Cost : Cost incurred during building construction
18. Installation : Electricity/Water supply/Sewerage (if any other)

Have compound fencing: Yes or No (if yes) fill up the given below details

1. Length of the fence (meter) : Meter/Feet
2. Breadth of the fence (meter) : Meter/Feet
3. Height of fence (meter) : Meter/Feet
4. Compound fencing Volume : Measured in Cubic meter.
5. Fencing Type : Barbed wire/ Wall Fencing
6. Year of Construction :
7. Base Cost : Cost (Nu.) incurred during fencing
8. Others : if any additional details
9. Details : if any additional details