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DZONGKHAG ADMINISTRATION



Zhonggang Dzong
Date: 24/8/2018

ZD/HR-14/2018-2019/ 787

Managing Director
BBS
Thimphu

Sub: Vacancy Announcement

Sir,

Kindly broadcast the following message through TV channel in Dzongkha/English languages for 3 times.

The Dzongkhag Administration is pleased to invite applications from the interested Bhutanese candidates for the following posts:

Sl No	Position Title	Age limit	Qualification	Position Level	No. of post	Employment Status	Subject	Placement
1	Substitute Teacher	18-40	General Graduate	P5B	1	Consolidated contract.	General	School
2	National Contract Teacher	18-40	PGDE/ B.ED	P5C	6	Consolidated contract.	General	Schools
3	Messenger	18-50	Cl. VIII	GSP -II	1	Consolidated contract.	-	Dzongkhag HQ
4	Administrative Assistant III	18-40	Class 12	S5A	1	-do-	-	Budhashi PS
5	Library Assistant III	18-40	Class 12	S5	1	-do-	-	Gomphu LSS
6	Cook	18-50	-	GSP -II	1	-do-	-	Yebilaptsa CS
7	Caretaker/Sweeper	18-50	-	ESP	8	-do-	-	Schools/Municipal

Interested candidate fulfilling the above criteria may submit the following document to HR Section of this administration latest by 10/9/2018:

1. Duly filled RCSC Employment Form
2. Valid Security Clearance Certificate
3. Valid Medical Fitness Certificate



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4. Valid Citizenship ID copy
5. Academic certificates and transcripts
6. NOC from the Employer, if employed permanent/temporarily
7. Duration of contract service for substitute teachers is 4 months (September 2018 to 31/12/2018)

The shortlisted candidates with venue, date & time for interview will be announced on the Dzongkhag 's website.

For further information contact at 03.741161 or visit [www. zhemgang.gov.bt](http://www.zhemgang.gov.bt)

Yours faithfully


(Lobzang Dorji)
Dzongdag

Copy to :

ICT Officer to upload in the Dzongkhag website