



དཔལ་ལྷན་འབྲུག་གཞུང་།
 རྫོང་ཁག་བདག་སྐྱོང་། གཞུང་ལམ་སྐྱོང་།
 Royal Government of Bhutan
 Dzongkhag Administration
 Zhemgang



ZD/HR-14/2019-2020/ 5671

Date: 01/10/2019

Managing Director
 BBS
 Thimphu

Sub: Vacancy Announcement

Sir,

Kindly broadcast the following message through TV channel in Dzongkha/English languages for 3 times:

The Dzongkhag Administration is pleased to invite applications from the interested Bhutanese candidates for the following posts:

Sl No	Position Title	Age limit	Minimum Qualification	Position Level	No. of post	Employment Status	Place of working
1	Admin Asstt.III	18-40	Class XII passed	S5A	3	Regular Appointment with effect from 1 January 2020	Hospital/ BHU
2	Driver III	18-40	Class VIII with driving license	O4	1	Consolidated contract	Buli BHU-II
3	Driver	18-40	Lateral Transfer		1		Yebilaptsa Hospital

Interested candidate fulfilling the above criteria may submit the following documents to HR Section of this administration latest by 15/10/2019 (before 5.00 PM)

1. Duly filled RCSC Employment Form 4/1
2. CV or Resume
3. Photocopy of academic transcripts
4. Related training documents
5. Photocopy of CID
6. Valid Medical Certificate
7. Valid Security Clearance certificate
8. No objection certificate (if employed)

WJm



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ཇོང་ཁག་བདག་སྐྱོང་། གཞུང་ལམ་སྐྱོང་།
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In-service Candidates (Driver) may apply for Lateral Transfer with following documents:

1. Updated curriculum vitae (CV) generated from the Civil Service Information System (CSIS)
2. Performance evaluation (PE) forms for last two years- CSIS generated moderation category with seal and sign of HRO.
3. Valid Medical Certificate
4. Valid Security Clearance certificate
5. No Objecton Certificate from current agency

The shortlisted candidates with venue, date & time for interview will be announced on the Dzongkhag's website.

For further information contact at 03.741161/ 17381452or visit [www. zhemgang.gov.bt](http://www.zhemgang.gov.bt)

Yours faithfully,


(Ugyen Dorji)
HR Officer

Cc:

ICT Officer to upload in the Dzongkhag website